

GLEAN KENTUCKY, INC.

JOB TITLE: Regional Field Coordinator (Butler, Edmonson, Warren & Surrounding Counties)
REPORTS TO: Program Director
STATUS: Part-time (20 hours per week), \$15/hour
BENEFITS: Laptop, mileage reimbursement provided
LOCATION: Home office in South Central/Western Kentucky region

GENERAL SUMMARY

The Western Kentucky Field Coordinator is responsible for initiating Glean Kentucky's gleaning operation in the South-Central and Western Kentucky region of the state (Butler, Edmonson, Warren & surrounding counties). This position will recruit and support growers, grocers, volunteers, and recipient agencies to maximize efficiency and efficacy, while helping to analyze and solve challenges as they arise. The Coordinator will maintain strong relationships with constituents of Glean Kentucky to expand and promote the programming goals of the organization.

DUTIES AND RESPONSIBILITIES

1. Utilize Community Asset Mapping to identify and document potential Glean Kentucky stakeholder groups (produce sources, volunteers, recipient agencies) in the region.
2. Participate in community and other groups working on hunger, local food, and other related issues in a professional manner consistent with the image and mission of Glean Kentucky within the region.
3. Introduce the Glean Kentucky model to target stakeholder groups to recruit sources and recipients of gleaned produce.
4. Coordinate the recruitment and training of volunteers in the region.
5. As gleaning relationships are established, coordinate volunteers, coordinate volunteers to pick up and deliver donated fruits and vegetables.
6. Maintain detailed gleaning records and community asset databases.
7. Work with the Program Director to develop and implement strategic planning goals and objectives within the region.
8. Other related duties as assigned by Program Director.

COMPETENCIES AND ABILITIES

1. Experience working in Western/South-Central Kentucky's local food system.
2. Experience with community organizing, volunteer coordination, or related efforts.
3. Demonstrated problem-solving, decision-making and crisis management skills.
4. Excellent interpersonal skills with the ability to relate to people of diverse backgrounds.
5. Strong organizational skills with the ability to handle multiple and diverse tasks.
6. Excellent verbal and written communication skills.
7. Access to a reliable vehicle and a smart phone.
8. A good driving record.
9. An ability to lift 50 pounds.